

ROYAL COLLEGE OF Physicians and Surgeons of glasgow

Medicine24

Thursday 13 and Friday 14 September 2018 Glasgow Royal Concert Hall

Instructions to Authors for Submission of Abstracts for Poster Presentation

- I. Abstracts must be typed single spaced on one page laid out as follows:
 - o Title
 - o Author
 - o Text
 - Maximum 300 Words
 - No more than one table
 - Font size 11
 - Include initials and the last name of every author, but omit degree or titles
 - The person presenting the paper should have his/her name mentioned first and underlined
 - Include the name and address of the institution where the work was carried out
 - Include the email address, telephone number, and mailing address of the author on a separate page
- II. The text should be arranged as follows without the use of subtitles:
 - Aim
 - Methods
 - Results
 - Conclusions (it is not acceptable to state "results will be discussed")

III. Abbreviations

- Use standard abbreviations
- Place a special or unusual abbreviation in parentheses after the full word the first time it appears
- Please use generic names of drugs
- Proprietary name may be put in parentheses
- Simple tables may be included if they fit within the space

IV. References

- Include no more than three references
- References should be listed numerically in the text eg; (1) (2) and placed at the bottom of the text using Vancouver format
- Do not use a separate heading for references
- V. You must be registered as a delegate for the Conference to present the poster
- VI. Abstracts that do not meet the above requirements will not be accepted
- VII. Posters displayed to be size A1 (84cm x 60cm)

Email completed abstracts to: Joanne.Brodie@rcpsg.ac.uk

Closing date for abstract submission: Friday 3 August 2018